

# Kettlethorpe High School

Standbridge Lane, Sandal, Wakefield WF2 7EL

Headteacher: Mr T Griffiths



May 2018

## To Parents/Carers of Pupils Transferring to Kettlethorpe High School September 2018

Dear Parent/Carer,

As we prepare for the start of our next academic year and look forward to your child starting at Kettlethorpe High School, there are some important pieces of information that we need to share with you to help the transition to be as smooth as possible for both you and your child:

**Induction Day Thursday 5th July:** This will be a wonderful day in school and an opportunity for your child to experience, first hand, what Kettlethorpe High School is all about.

Children need to arrive between 8.30 and 8.45 a.m. and meet in the school playground. They need to wear their normal school uniform (if applicable). During the day, they will experience 'taster' lessons, meet their new Form Tutor/Group, and have lunch. They will be dismissed at 2.50 p.m. Children who need to wait for older brothers or sisters will be able to wait in the school hall.

**Lunch:** On Induction Day, the meal will cost £2.10. Water will be available at no cost. Fruit juice drinks cost from 35p to £1.00. Please note that school normally operates a cashless system using pupil finger scans. Details of this will be given to you before September. Arrangements are in place for children who receive free meals. Also, an area will be made available for children who prefer to bring in a packed lunch.

**Key Staff:** Ms Hudson-Frost, Key Stage 3 Leader, and Mrs Parton, Year Manager, are responsible for the transition of Year 6 pupils coming into Kettlethorpe High School. Most pupils will have met a member of staff from Kettlethorpe and will have had the chance to ask questions and talk about their hopes and fears. Visits to schools are on-going, so if your child has not yet had a visit or been invited to an extra induction session, that will happen very soon. Your child will be given information before Induction Day to indicate which Tutor Group they are in. This has been allocated by discussion with feeder schools and involves your child being placed with learning partners.

**Induction Day Evening Meeting:** This will take place at 6.30 p.m. on the 5th July and follows on from the pupils' day in school. Following a short input by Ms Hudson-Frost and myself, you will then get an informal opportunity to meet your child's new Form Tutor. Experience tells us that this evening will be very popular with large numbers attending, and the hall meeting, which will be short, can be very hot. If possible please arrange for your children to be looked after whilst you attend, as this will assist with managing the large numbers expected.

**Uniform:** We now supply all schoolwear in school this will be available in school from 3.00 pm until 8pm on the 5th July. Payment for items can be made by cash, cheque or debit card. A range of uniform required for school will be available and can also be ordered for delivery in August. The Uniform Shop will be open during the summer holidays, please check our school website for times and dates. Please note the details available related to specific expectations around uniform to avoid any issues at the start in September. If you are in any doubt please contact school and ask for advice.

Kettlethorpe High School is a super place to be where every child has the chance to be valued and successful, and we believe there is a lot on offer to pupils who choose to get fully involved. It is also about working in partnership with you as families, and together we have the potential to prepare the next generation of learners and young adults.

The Autumn Term for Year 7 pupils begins at 8.40 a.m. on Tuesday 4th September 2018.

Information will be handed out at the Evening meeting which will include the Family Support booklet and School Calendar which details Inset days and holidays etc. Anyone not attending the meeting will receive this information in the post during the summer break.

We look forward to seeing you all in school on the 5th July. Do please contact school if you have any questions regarding the transfer to High School.

Yours sincerely

A handwritten signature in black ink, appearing to read 'T. Griffiths', with a stylized flourish at the end.

T. Griffiths  
Headteacher

## School Uniform – Kettlethorpe High School

Please note that the following items of school clothing and equipment are compulsory:

Girls	
Skirt or Trousers	Navy blue– Knee length skirt (Medway style) – Tailored skirt – No lycra/bodycon Navy blue or charcoal grey – Tailored, no skinny fit
Jumper/cardigan	Navy blue V neck jumper or cardigan with the school crest
Shirt Style Blouse	Plain white with traditional collar – must be worn tucked in at all times
Tie	Clip on school tie only
Footwear	Black school shoes must be worn – Boots/pumps/trainers (including canvas) are not allowed (DMS/Timberland etc)
Coats	Plain navy blue/black/dark grey only – no exceptions No hoody tops will be allowed No coats with writing on them, must be plain No leather/leather lookalike jackets No denim
Boys	
Trousers	Navy blue or charcoal grey traditional in style – Tailored, no skinny fit
Jumper/cardigan	Navy blue V neck jumper or cardigan with the school crest
Shirt	Plain white traditional collar
Tie	Clip on school tie. only
Footwear	Black school shoes must be worn – Boots/pumps/trainers (including canvas) are not allowed (DMS/Timberland etc)
Coat	Plain navy blue/black/dark grey only – no exceptions No hoody tops will be allowed/baseball caps No coats with writing on them, must be plain No leather/leather lookalike jackets

Please note trainers/pumps are not allowed to be worn.

Please ensure that your child can comfortably do up the collar of their shirts to enable them to meet our uniform expectations.

PE and Games Kit		
	Outdoor Kit	Indoor Kit
GIRLS	Hockey top Navy blue shorts Navy blue/ white socks Trainers	White polo shirt Navy blue shorts/skorts White socks Trainers
BOYS	Rugby top Navy blue shorts Navy blue socks Boots	White polo shirt Navy blue shorts White Socks Trainers

Please note:

- Plain navy blue tracksuit bottoms are allowed to be worn in the winter by girls and boys. These are additional items
- Jumpers/cardigans are compulsory for all pupils and must be worn

- Shirts must be tucked in and collar buttons fastened
- Only clip on ties are allowed in school
- Boots, pumps and trainers, as stated above, are not acceptable. Please do not purchase these for your child. If you have any doubts, please contact Ms Hudson-Frost to clarify the details
- No piercing allowed. Girls' only one pair of stud earrings; one in each ear
- No extremes of fashion in hairstyles. If in doubt please ask before your child has a cut/style or colour e.g. number 1 cut are not allowed, shaved heads are not allowed. Please check as these are just examples
- Acrylic nails are not allowed
- Pupils must bring a bag to school each day which can carry all their equipment. This bag should fit an A4 folder. Handbags are not appropriate
- A pencil case with pens, pencils etc is also to be brought each day.