

Kettlethorpe High School

Standbridge Lane, Sandal, Wakefield WF2 7EL

Headteacher: Mr T Griffiths



24 February 2021

Dear Parent/Carer and Pupils

Return to School from Monday 08 March 2021

As you are aware, schools will be re-opening for all pupils from the 08 March with a phased return to accommodate asymptomatic testing of all pupils and staff using Lateral Flow Devices (LFDs).

Please note that the return to school will be phased. This is to enable the school to test pupils and to ensure that every opportunity is taken to safeguard the health and well-being of our school and wider community.

At this point, the school is responding to advice and operational guidance from the Department of Education (DfE). We are also awaiting clarification from Public Health Wakefield to ensure that our plans for a full school return are appropriate. As such, our intended actions and plans may change. The school will provide update details if this is the case.

The school has been using LFDs with pupils currently attending since the start of January. Pupils who have consent will have 3 LFD tests between Monday 08 March and Monday 22 March. At this point, all pupils will be provided with LFDs that will be used at home twice weekly. Families are expected to update public health and the school of home administered LFD results. Again, details to follow as and when we receive them in school.

Kettlethorpe High School is one of the largest 11-16 high schools in the country. The size of our school has benefits, such as the ability to deploy staff to test (LFD) pupils. It also causes problems because of the high number of pupils we have. Currently, our largest year group is Year 10 with 339 pupils. We have 1623 pupils on roll.

In order to facilitate pupils' return to school, please note the following:

- The school's current LFD facility will move across to the sports studio in the new building at the front of school. This will allow us to double, from 3 to 6, the LFD test booths. We are also engaging/employing additional staff to support increased testing.
- Whilst pupil LFD testing is not compulsory, we are encouraging all families to support pupil testing in line with government expectations and approaches to removing Covid-19 from our communities and country. Consent forms have been sent out to all families (this can also be found at the link below) and if not already returned, need to be returned to school by **12 noon on Wednesday 03 March**.

https://forms.office.com/Pages/ResponsePage.aspx?id=ts9UhGYOjUOc_RLBZ-s8gR2Tt_j22D9KtCTmzf1r37VUNTBLTjBOQUhWQkk0SE9VUIIBTIJaRkhFTy4u

- The consent form deadline will enable the school to plan, for each year group, set times to return to school for pupils as below:

Monday 08 March:	Year 11 pupils
Tuesday 09 March:	Year 10 pupils
Wednesday 10 March:	Year 7 pupils
Thursday 11 March:	Year 9 pupils
Friday 12 March:	Second LFD test for Year 11 and 10 pupils
Monday 15 March:	Year 8 pupils.

- In order to test all pupils ahead of entry to school/classroom based lessons, pupils will be invited to one of three testing sessions on the scheduled day of return for their year group:

Morning 1:	8.30am-10.00am
Morning 2:	10.30am-12.00noon
Afternoon:	1.00pm-2.30pm

The details for which session a pupil is required to attend will be sent out by newsletter next week. It will be based upon the known number of consent form returns for each year group.

- On arrival to school, pupils will meet in the school sports hall where they will be seated at separate desks, two metres apart. Each session will begin with an update video presentation explaining the LFD testing process. Staff will also provide inputs and learning materials.

- Pupils will then, in turn, go across to the new build sports studio for their LFD test and then return to their set desk in the sports hall to await the result of their LFD test.
- Pupils who test negative with the LFD test will then be sent to their normal timetabled lesson. Pupils who test positive with their LFD test will be isolated ahead of being collected/going home. Desks at the sports hall will be cleaned for each pupil cohort group.
- Please note, this system will operate for every pupil's first LFD test. The second and third tests will be done through lesson removal (as current).
- For pupils who have not had consent for LFD testing, their return to school will take place the day(s) after the first LFD test for their year group, for example:

Year 11:	Tuesday 09 March
Year 10:	Wednesday 10 March
Year 7:	Thursday 11 March
Year 9:	Monday 15 March
Year 8:	Tuesday 16 March.

Pupils will return to their normal school timetable.

Again, it is very important that consent forms for the LFD test are returned to school by 12 noon on Wednesday 03 March to help with planning comprehensive LFD testing.

Pupils currently attending school, vulnerable pupils and key workers, can continue to attend every school day, as they do now. They will go to their normal timetabled lessons, not the sports hall.

Staff in school will teach their timetabled lessons in school from Monday 08 March. They will plan lessons that support the internal LFD testing, which will mean pupils returning to lessons at different times. For pupils not in school (isolating/not having LFD tests) remote learning will be provided.

The remote learning offer will involve a range of delivery styles including live, recorded and pupil activity based exercises. From Wednesday 17 March all learning will be school based for the majority of our pupils. Remote learning will still support pupils who are self-isolating/at home for medical reasons.

Attendance in school will be mandatory for all pupils from their set return date to school.

Systems of control

Pupils, on arrival into school, will be maintaining social distancing when in the sports hall. It is very important that pupils do maintain social distancing wherever possible. They must avoid touching or hugging each other. It is also important, for the safety of everyone, that they regularly wash and sanitise their hands, especially if adjusting their face masks. They need to have their own personal equipment for lessons.

The wearing of masks is required by pupils and staff when moving around the premises. They do not need to be worn when outdoors.

In addition, the government now recommends that face coverings are worn in classrooms where social distancing cannot be maintained. For example, they need to be worn by pupils if sat at front facing desks where pupils are sat next to each other.

For pupils who are unable to wear a mask, a lanyard will be provided to support and identify non-mask wearing pupils.

Please contact Mrs Mumby directly mmumby@kettlethorpe.wakefield.sch.uk if your child is unable to wear a mask, so that we can provide the lanyard. Pupils currently with non-mask wearing lanyards do not need to contact Mrs Mumby. Please wear your lanyard as before.

Year groups will still have their own base 'bubble' areas along with dedicated site entry to school. Lesson start and end times will continue to be staggered to avoid year group bubbles coming into prolonged contact.

The school does appreciate that we are providing a lot of information and detail. There will, no doubt, be questions that we have not provided answers to and details that we will need to revisit and fine tune.

As I have said many times before, we work in a school with pupils who know what is expected of them and who are supported by hardworking, caring and dedicated staff. This gives us the confidence to work together to ensure a calm and safe full return to school. We really are looking forward to seeing all our pupils back in the building.

This week we have undertaken 204 LFD tests with pupils and staff. There were no positive results.

Having worked through a period of considerable uncertainty, we are now better placed to support a return to normal school working. Thank you for your continued support for the work of the school.

Having very much enjoyed watching 'The Last Dance', a documentary about basketball and Michael Jordan, in his words, 'always turn a negative situation into a positive situation'. We are fully intending to do this.

Very best wishes

Yours sincerely

T Griffiths
Headteacher

As a school, we all need to:

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| <ul style="list-style-type: none">• Clean our hands more often using soap and water as well as the hand sanitiser found in all classrooms and social spaces. |
| <ul style="list-style-type: none">• Have good respiratory hygiene habits: 'Catch it, bin it, kill it'. Use the tissues and bins provided. |
| <ul style="list-style-type: none">• Follow the year group 'bubble' systems and stay in your dedicated areas as required. |
| <ul style="list-style-type: none">• Not enter the 2-metre teaching areas as marked out in classrooms during lessons. |
| <ul style="list-style-type: none">• Use the year group specific entrance/exit to enter and leave school. |
| <ul style="list-style-type: none">• Follow instructions from all adults quickly and sensibly. |
| <ul style="list-style-type: none">• Not attend school and follow public health advice if we have any symptoms of coronavirus. |