

# Kettlethorpe High School

Standbridge Lane, Sandal, Wakefield WF2 7EL

Headteacher: Mr T Griffiths



18 December 2020

Dear Pupil, Parent/Carer

Yesterday, the school received notification from the government that the return to school, following the Christmas holiday, would be staggered. This information is now being acted upon and we have made a number of plans that are detailed below.

Do please bear in mind that the school is expecting to receive advice and guidance that may well arrive when the school has closed for the Christmas break.

On our return on Monday 04 January 2021:

- School will be open to all Year 11 pupils as normal.
- Vulnerable children and the children of keyworkers in Years 7 to 10 will return to school, as normal. They will be in every day. School will contact all families of vulnerable children to inform them. For the children of keyworkers please complete the booking form by clicking [here](#). This will notify the school of which children to expect, every day, from 04 January. This form will need to be completed by 7.00am on Monday 04 January.
- For all pupils across Years 7 to 10 who are at home, MS Teams classrooms will be set up following your child's normal timetable. Learning will be supported by 'live' lessons, both full period and part period. Teachers in school will work on preparing a range of resources to support remote learning.
- For period one on Monday 04 January all pupils, in school, will go to their form tutor base.
- The school meals service will operate in school as normal.
- For families of pupils at home who are entitled to a free school meal, please complete the form available by clicking [here](#). This will allow the school to prepare the required number of meals for collection as done during the lockdown period.

The school has also received information linked to rapid, asymptomatic testing for staff and pupils. Currently, the details are not yet finalised and the school will work with other professional agencies to develop and inform the school community as and when plans/details/resources are finalised.

We certainly have seen a lot of change and uncertainty over the last few weeks and, as a school community, we will continue to play our part in tackling the coronavirus pandemic.

In school, our focus has been on controlling what we know we can influence and this has allowed us to steer and lead the school over the last term.

Do please contact school if you have any concerns or questions using the following email address: [headteacher@kettlethorpe.wakefield.sch.uk](mailto:headteacher@kettlethorpe.wakefield.sch.uk). Your email will then be forwarded to the most appropriate person to deal with it.

Be sure to have a safe and very enjoyable Christmas holiday.

Nelson Mandela (1918-2013), first president of South Africa and father of the nation 'Madiba':

'Part of being optimistic is keeping one's head towards  
the sun, one's feet moving forward.'

Thank you for your continued support.

Very best wishes

Yours sincerely

T Griffiths  
Headteacher

As a school, we all need to:

<ul style="list-style-type: none"><li>• Clean our hands more often using soap and water as well as the hand sanitiser found in all classrooms and social spaces.</li></ul>
<ul style="list-style-type: none"><li>• Have good respiratory hygiene habits: '<b>Catch it, bin it, kill it</b>'. Use the tissues and bins provided.</li></ul>
<ul style="list-style-type: none"><li>• Follow the year group 'bubble' systems and stay in your dedicated areas as required.</li></ul>
<ul style="list-style-type: none"><li>• Not enter the 2-metre teaching areas as marked out in classrooms during lessons.</li></ul>
<ul style="list-style-type: none"><li>• Use the year group specific entrance/exit to enter and leave school.</li></ul>
<ul style="list-style-type: none"><li>• Follow instructions from all adults quickly and sensibly.</li></ul>
<ul style="list-style-type: none"><li>• Not attend school and follow public health advice if we have any symptoms of coronavirus.</li></ul>