

Behaviour for Learning policy

Next to be reviewed: September 2022

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This Behaviour for Learning policy has been written by the staff, pupils, governors and parents/carers of Kettlethorpe High School. It acknowledges the school's legal duties under the Equality Act 2010, Education Act 2006 and 2011 and DfE Guidance for Schools on Behaviour May 2012.

The policy should be referred to alongside the following school or LA policies: Anti Bullying, E Safety, Suspensions, Reasonable Restraint, Substance Misuse, Safeguarding, Equality and SEN, Mobile Phone and Mobile Device Policy.

The 4Rs: We expect all pupils in our community to strive to be resilient, reflective, respectful and responsible.

<p>Resilient learners:</p> <ul style="list-style-type: none">· never give up trying and take risks· are able to recover quickly from a setback· develop a positive attitude to learning· use staff feedback in order to improve <p>Resilient</p>	<p>Reflective learners:</p> <ul style="list-style-type: none">· are able to describe their progress· learn from feedback, experiences, feelings and responses and can analyse them· think about next steps and set targets <p>Reflective</p>
<p>Respectful learners:</p> <ul style="list-style-type: none">· follow staff instructions first time, every time· use respectful language towards others· look after school property and the environment <p>Respectful</p>	<p>Responsible learners:</p> <ul style="list-style-type: none">· take full responsibility for their own actions· are ready to learn and prepared with equipment· follow the school uniform policy· work with others as part of a team <p>Responsible</p>

HOME-SCHOOL AGREEMENT

In choosing to send your child to Kettlethorpe as a parent/carer you agree to:

- Ensure your child attends school everyday on time
- Provide your child with correct uniform and equipment for school
- Communicate with school as and when necessary behaving respectfully in all your dealings
- Support your child in homework and opportunities for home learning
- Support and share in the success of your child
- Support school's expectations, values and policies

Approved by Governing Body: June 2018

Rewards and competitions

Pupils will be rewarded in many different ways in school. These rewards could be for the following aspects of school life:

- Sustained excellence in lessons
- Sustained effort in lessons
- Improved effort in lessons
- Outstanding attendance
- Showing resilience
- Improved behaviour
- Helping out

Rewards include merits, positive referrals, certificates, awards, postcards home, pizza Friday, Pupil of the Month, hot chocolate with the Headteacher and reward trips. Each year team will run their own competitions throughout the year based on some of the above rewards.

Celebration Afternoon

These are held at the end of every academic year for pupils who receive 2 or more Headteacher's Commendations and/or have outstanding attendance. Parents/carers are invited to join us. Other pupils may be invited for specific recognition beyond these two criteria.

Sports Award Evening

These are held each summer term for Y8 and Y10 pupils to celebrate achievement over 2 years in school.

Support Networks

Year Managers (Mrs L Bennett, Mrs L Lancaster, Mr J Lewton, Mrs S Parton, Mrs J Davies): Year Managers are responsible for the leadership of specific year groups. They communicate with parents and carers and lead a team of tutors and support pupils in schools.

Key Stage Leaders (Mr Bennett (Y7, Y8), Mr Douglas (Y9, 10 and 11): are responsible for the leadership and management of the year groups named above. They lead and support the Year Managers and Form Tutors.

Diamonds

A discrete group of pupils with a range of needs are taught in small groups and reintegrated into mainstream lessons at appropriate times. They are assessed using a Boxall Profiling system. This support is linked primarily to emotional health and wellbeing.

SEND Learning Support Assistants

A key worker will be named for all children who are currently statemented on EHCP or My Support Plan. You will receive a letter naming this member of staff and their contact details where relevant.

Inclusion Hub

This is a central area where identified children will be able to work with planned support for certain subjects; this will enhance the learning outcomes for some vulnerable learners. You will be notified if this involves your child.

Supporting me to Learn Plans

Supporting me to Learn plans will be used as an intervention strategy which will identify concerns and set targets to support the pupil. This will involve all key stakeholders including parents/carers, Year Managers and the pupil. It may also be appropriate to invite external agencies at certain times.

Trauma-Informed Practice

Adverse Childhood Experiences (ACES) can have a long-lasting impact on a child's mental health and behaviour. At Kettlethorpe High School we are adversity and trauma informed and will always support pupils and make sense of the experiences they have had. We will always look to make a reasonable adjustment with pupils whilst ensuring high standards of behaviour and consistency are maintained.

Pupil Planners

Pupils' behaviour, both positive and negative, will be tracked using the Pupil Planner. Pupils must have their planners with them in school every day. Lost, defaced or damaged planners will need to be immediately replaced at a cost of £5.00.

If a pupil has 5 concerns recorded in a week, they will receive a 30-minute whole school detention. Failure to attend will result in a 60-minute whole school detention. Notifications will be made to parents via a detention sticker placed in the pupil planner.

The school will recognise those pupils who continue to get it right and Form Tutors will review planners to ensure positive feedback and recognition is given to those who merit it. Parent and carers can track positive and negative behaviour through the planner and are asked to sign it each week to confirm they have seen it. It is the responsibility of your child to ensure this is done.

**Kettlethorpe
HIGH SCHOOL**

PLANNER EXPECTATIONS

- Bring your planner to school every day
- Have your planner on the desk every lesson
- Use your planner to record attendance and homework
- Use your planner to review your report and set target grades
- Keep your planner neat, tidy and free from graffiti

Behaviour and Sanctions

The behaviours and sanctions listed below are not an exhaustive list. Any other behaviours which have an impact on learning or damage the reputation of the school will be sanctioned at a level deemed most appropriate. The behaviours listed are examples that are inconsistent with the schools high expectations.

Behaviour	Sanction and Staff Actions
Late to school	Late mark on SIMs (including number of minutes late) Late after 8.45 bell - Concern in planner (update SIMs ASAP) Late after 9am - after school detention next day (30 minutes)
Late to lesson	Late mark on SIMs (including number of minutes late) Concern in planner
No homework	First time - homework concern in planner Second time onwards - homework concern in planner and whole school detention (30 minutes)
Poor attitude to learning (AtL)	AtL concern in planner No improvement - removal from lesson
Removed from classroom (Dept)	Pupil sent to Department removal room - whole school detention following day (30 minutes) Pupil refuses to go to removal room: ARC rest of day
Removed from classroom (serious incident)	ARC rest of day
5 Concerns in Planner	5 Concerns in planner - 30 minute whole school detention
Truancy	ARC for the rest of the day
Defiance	Failure to follow a direct instructions: ARC rest of day
Planners	Planner not signed for 2 weeks-after school detention following day
No equipment	Persistent issues - 30 minute detention

Poor standard of uniform	Persistent issues - 30 minute detention Persistent skirt issue - Have to wear trousers
Breach of Uniform Policy	Concern in Planner Uniform issues resolved* *Where refusal or breach cannot be resolved pupil to go to Inclusion Hub
Missed Detention	1 missed detention - re-schedule 2 missed detentions - 60 minute detention Missed 60 minute detention - 1 day in ARC
Bullying	After school detention ARC SSPO meeting (PC Vollans)
Graffiti in planner	30 minute after school detention Replace planner at cost of £5

Whole School Detention

Detentions will run every night from 3.05 to 4.05 in IT3 for Key Stage 3 and IT4 for Key Stage 4 for a duration of either 30 or 60 minutes. Pupils will be issued detentions the following day and parent/carer will be notified via the pupil planner and are expected to sign the detention sticker in their child's planner. Failure to attend a 30 minute detention will result in it being extended to 60 minutes. Failure to attend a 60 minute will result in a full day in ARC.

Report Card

Any pupil raising concerns may be monitored using our Planner System. This will be completed each lesson by staff and monitored by key staff at the various levels of intervention. We will continue to communicate regularly with parents/carers so they are able to support us. Any poor behaviour whilst on report will result in a 30 minute after school detention.

Tutor Report - monitored by Form Tutor

Year Manager Report - monitored by Year Manager

Key Stage Leader Report - monitored by Key Stage Leader

SLT Report - monitored by Senior Leader

Attendance/Punctuality Report - monitored by Attendance Officer

Classroom Removal

After following the 3 stage 'Graduated Response' pupils will be asked to move to another classroom to complete their work if, in the opinion of the teacher, they are behaving inappropriately and disrupting the learning of others. Pupils will be given appropriate work and are expected to complete it. Pupils will return at the end of the lesson to have a short restorative conversation with the member of staff. A 30 minute whole school detention will also be issued.

ARC

Pupils who create persistent disruption to learning or are involved in incidents not punishable by a Fixed Term Suspension will be removed from the school community including breaks and lunchtimes.

Pupils will be provided with appropriate work and be given support where necessary. The ARC area will run between 9.05am and 3.05pm. This will allow for pupils to attend Tutor Time and receive any key updates. Where appropriate key stage 4 pupils will attend maths and English lessons.

Step Out

We are now working in collaboration with several academies and secondary schools in the local area allowing us to send our pupils on a step out for a period of time as an alternative to suspension. These include including Cathedral, Horbury, Ossett and St Thomas a Becketts. It is the responsibility of parent/carer to ensure pupils placed in offsite provision attend.

Alternative Provision

The school will also use other offsite provisions (A2C and FOCUS) as an alternative to fixed term suspension from school. This is because suspensions from school does not involve learning and the use of offsite provision does involve supervised learning. It is the responsibility of parent/carer to ensure pupils placed in offsite provision attend (transport will be provided to FOCUS). The school will ensure each of these is quality assured on a regular basis.

SUSPENSION

Fixed Term Suspension

All decisions to exclude are serious and only taken as a last resort or where a breach of school expectations is serious. On return from suspension there will be a reintegration meeting with parents/carers and a member of the year team or senior leadership team. Please refer to the schools Suspension Policy for more details.

Permanent Suspension

Guidance from the DfE is as follows:

A decision to exclude a child permanently is an extremely serious one. It will be the final step in the process for dealing with disciplinary offences following a wide range of other strategies that have been tried without success.

The Headteacher reserves the right to exclude any pupil who puts at risk the health and safety of other pupils or adults in school and who disrupts the learning of others.

This can involve school based and off-site incidents, including one-off incidents.

There will, however, be exceptional circumstances where, in the Headteacher's judgement, it is appropriate to permanently exclude a pupil. These could include violent behaviour towards others, activation of the fire alarm, serious disruption to pupil learning and bringing illegal drugs/ weapons into school.

Restorative Practice

Any pupil placed in the Inclusion Hub will be involved with the Restorative Practice Programme.

This offers pupils the opportunity to reflect on their behaviour and take responsibility for their actions. Its main aims are:

- To engage pupils in taking responsibility for their actions
- To have a positive impact on the pupil, victim, member of staff and school community
- To empower pupils to be reflective and learn from their mistakes

Guidance on Banned Items

Pupils must not bring items or possessions to school which are illegal, inappropriate or dangerous. As all pupils are 16 or under, items include the following, some of which are illegal:

- Cigarettes / tobacco/e-cigarettes/smoking/vapes/e-cigarettes
- Matches, lighters, fireworks or similar
- Alcohol
- Materials which are illegal for a child to have, for example racist or pornographic material
- Drugs or other illegal substances
- Weapons or potential weapons
- Other items deemed inappropriate by the Headteacher

School reserves the right to retain confiscated items which are banned and, where appropriate, destroy or hand to the Police.

School staff can search pupils with their consent for any item which is banned by the school. Further action will be taken in accordance with the assessed risk.

Screening, searching and confiscation - DfE (2012)

The school behaviour policy on mobile phones is detailed in a separate 'Mobile Phone and Mobile Device Policy'.

Behaviour towards others

The school will continue to reward and sanction the behaviours that we value and reject, as per usual practice.

- pupils must ensure a distance is kept from others and respect that staff will not come close to them for help and support.
- the school will operate a zero tolerance on the following behaviours:
 - coughing or sneezing towards another person,
 - touching, in any format, another person,
 - purposely moving within 2 metres of a member of staff
 - making unwanted comments about Covid-19 which may cause offense or upset

Uniform

Uniform plays a valuable role in contributing to the ethos of school and setting the appropriate tone. Pupils should wear full Kettlethorpe High School uniform, we recommend you wash the uniform regularly.

Behaviour in the Local Community

Pupils represent school from the minute they leave their house in a morning to the moment they get home. With this in mind it is imperative that they behave in a way that does not bring the school in to disrepute. This includes following Government current guidelines including the use of face coverings in shops and on public transport. Pupils may be sanctioned by the school, if we feel their behaviour in the local community is detrimental in any way to the school's excellent reputation.

Consequences

We need pupils to follow the expectations above first time, every time, without hesitation or refusal. The school behaviour policy will continue to be used fully and consistently.