JOB DESCRIPTION

Post Title	**TEACHER OF MUSIC**
Purpose	• To ensure provision of an appropriately broad, balanced, relevant and differentiated curriculum for students studying in the curriculum area, in accordance with the aims of the school and the curricular policies determined by the Governing Body and Principal of the school. • To monitor and support the overall progress and development of students within the curriculum area and as a Form Tutor.
Reporting to	Team Leader
Responsible for	The provision of a full learning experience and support for students across key stages
Liaising with	Team Leader, relevant non-teaching support staff, LA representatives, external agencies and parents.
Working Time	5 days per week
Salary/Grade	MPS (+UPS where appropriate)
Operational/ Strategic Planning	• To assist in the development of appropriate syllabuses, resources, schemes of work, marking policies, assessment and teaching strategies in the department, within the department • The day to day management, control and operation of classroom provision • To assist in monitoring and following up student progress. • To work with colleagues to formulate aims and objectives for the department which have coherence and relevance to the needs of students and to the aims and objectives of the school • To produce, monitor, implement and evaluate action planning to secure and sustain improvement within the department
Curriculum Provision	• To liaise with the Team Leader and other post holders in Performing Arts to ensure the delivery of an appropriate, comprehensive, high quality and cost effective curriculum programme which complements the school's strategic objectives.
Curriculum Development	• To keep up to date with national developments in the subject area and teaching practice and methodology. • To actively monitor and respond to curriculum development and initiatives at national, regional and local levels.

Staffing

Deployment of Staff

- To contribute to Performance Management
- To promote teamwork and to motivate staff to ensure effective working relations.
- To ensure the effective efficient deployment of classroom support.
- To participate in the school's ITT programme where appropriate

Quality Assurance

- To ensure the effective operation of quality control systems.
- To assist in the process of the setting of targets within the department and to work towards their achievement.
- To help to establish common standards of practice within the department and develop the effectiveness of teaching and learning styles in all relevant curriculum areas within the department.
- To contribute where necessary to the school procedures for lesson observation.
- To implement school quality procedures and to ensure adherence to those within the department.

Management Information

- To assist in the use of analysis and evaluation of performance data.
- To produce reports within the quality assurance cycle.
- To assist in the production of reports on examination performance, including the use of value-added data.
- To assist in the identification of exam entries within the department.

Communications

- To help ensure that all members of the department/curriculum area are familiar with its aims and objectives.
- To ensure effective communication, as appropriate, with the parents of students.
- To liaise with partner schools, higher education, Industry, Examination Boards, Awarding Bodies and other relevant external bodies, where appropriate.

Management of Resources

- To assist the Team Leader to identify resource needs and to contribute to the efficient/effective use of physical resources.
- To co-operate with other departments to ensure an effective sharing of resources to the benefit of the school and the students.

Pastoral Systems

- To help to monitor and support the overall progress and development of students within the curriculum area.
- To help to monitor student attendance together with students' progress and performance in relation to targets set for each individual; ensuring that follow-up procedures are adhered to and that appropriate action is taken where necessary.
- To act as Form Tutor and carry out the duties associated with the role
- To contribute to PSHCE, citizenship and enterprise according to the school policy.
- To assist in the implementation of Behaviour Management systems in the Department so that effective learning can take place.

Teaching	• To undertake an appropriate programme of teaching in accordance with the duties of a standard scale teacher.
Additional Duties	• To play a full part in the life of the school community, to support its distinctive mission and ethos and to encourage staff and students to follow this example.