Kettlethorpe
HIGH SCHOOL

Provider access policy

Next to be reviewed: September 2027

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Baker Clause policy statement

As part of our commitment to informing our pupils of the full range of learning and training pathways on offer to them, we will consider requests from approved training, apprenticeship and vocational education providers to speak to pupils.

This policy statement sets out the school's arrangements for managing the access of providers to pupils at the school for the purposes of giving them information about the provider's education or training offer. This complies with the school's legal obligations under Section 42B of the Education Act 1997.

Pupil entitlement

Pupils in Years 8-11 are entitled:

- To find out about technical education qualifications and apprenticeships opportunities, as part of a careers programme which provides information on the full range of education and training options available at each transition point.
- To hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships – through options evenings, assemblies, group discussions and taster events.
- To understand how to make applications for the full range of academic and technical courses.

More extensive details of our provision for pupils can be found here:

https://kettlethorpehigh.co.uk/careers/

Management of provider access requests

A provider wishing to request access should contact Jane Fitzpatrick, Head of Careers Education, on 01924 251605 or by email: jfitzpatrick@kettlethorpe.wakefield.sch.uk

Opportunities for access

A number of events, integrated into the school careers programme, will offer providers an opportunity to come into school to speak to pupils and/or their parents. The events are often planned well in advance so providers should contact us early in the academic year to be involved in our planning.

	Autumn Term	Spring Term	Summer Term

Year 8 **Tuesday Assembly**	Event for university technical colleges (UTCs)	Key Stage 4 choices event	Careers workshop
Year 9 **Wednesday Assembly**		Assembly and tutor group opportunities - employability skills	
Year 10 **Thursday Assembly**	Assembly and tutor group opportunities - employability skills	Networking event with providers and employers	Work experience preparation sessions Work experience
Year 11 **Friday Assembly**	Assembly on opportunities at 16 Event for UTCs – (Fridays)	Post-16 evening Post-16 taster sessions Apprenticeships – support with applications	

If you are a provider for pupils, you will have opportunities to access pupils through assemblies, consultation evening, careers fairs and additional drop-down days which are planned each year. Providers will be asked to provide the following information:

Providers are providing the following set of prescribed information:

- Information about the provider and the approved technical education qualifications or apprenticeships that the provider offers.
- Information about the careers to which those technical education qualifications or apprenticeships might lead.
- A description of what learning or training with the provider is like.
- Responses to questions from the students about the provider or technical education qualifications and apprenticeships.

Please speak to Jane Fitzpatrick, Head of Careers, to identify the most suitable opportunity for you.

Safeguarding

The school policy on safeguarding sets out the school's approach to allowing providers into school as visitors to talk to our pupils. Requests from providers will be supported if possible but will not be granted in the following circumstances:

- Access cannot be fitted within the careers education programme;
- Repeated access is requested;
- Access will compromise another aspect of careers education.

Premises and facilities

The school will endeavour to make the main hall, classrooms or private meeting rooms available for discussions between the provider and pupils, as appropriate to the activity. The school will also make available audio-visual equipment and other specialist equipment to support provider presentations. This will all be discussed and agreed in advance of the visit with the Head of Careers.

Providers are welcome to leave a copy of their prospectus or other relevant course literature with the school's Careers Resource Centre.

Links to other policies

Our Safeguarding, Curriculum and Careers Education policies can be found at the link below

www.kettlethorpehigh.co.uk/policies